



Past Commanders' Association Summer/Fall Fair 2013

Please join us at the 42nd semi-annual PCA Fair!

Who: All Auxiliarists (including those in AP status)

What: Weekend of fun classes, required training, and certifications

When: Saturday/Sunday, Sept 7 & 8 Morning classes start at 08:00; afternoon classes start at 13:00

Where: Coast Guard Island, Alameda

Cost: \$15 (for the entire weekend, NOT per class), **early-bird: \$10 if postmarked by August 10th**

Course Offerings:

Class Room	Saturday AM	Saturday PM	Sunday AM	Sunday PM
Aviation Classroom	Unit Website Management		Auxiliary Internet Resources	
DIRAUX, Bldg 50-2	Proctored Exams (offered both days 07:30a-15:30p) PPE distribution (Saturday 07:30-11:30a)			
DIRAUX classroom	Program Visitor (10a-12n)	-none-	Coastie	-none-
Chief's Dining Room	New Member Course		First Aid & CPR	
Point Welcome	Ferry Vessel Auditing (8a-10a)	District BOARD & STAFF MEETING	Team Coordination Training (TCT)	
Colombia A	Vessel Examiner (2-day class, includes certification exam)			
Columbia B	Marine Safety: Prevention Outreach Specialist (MEES) (8a-10a) Abandoned Vessel Program (10a-12n)	HAZWHOPER	Marine Safety: Marine Safety Administrative and Management Specialist (MSAM)	Diversity: A Plan to Build your Flotilla (1p-3p)
Bldg 21, rm 115	ATON PQS		Chart Updating	
Banners Club-(Front)	Flotilla Leadership Course (2-day class)			
Banners Club- (Back)	Navigation: Prep for Part B			

Meals:

Galley: Breakfast \$2.45 Lunch/dinner \$4.55 (payable directly to the Galley- don't send with registration!)
Subway Sandwiches (next to the CG Exchange). In addition, there are various restaurants available in the neighborhood (off the Island)

DIRAUX: Open both days from 07:30-3:30 for photo IDs, proctored exams and general questions. PPE can be picked up Saturday 07:30-11:30a, but must be requested ahead of time through the normal procedure.

District Store: The District Store will be open both days (Saturday 07:30-16:30; Sunday 07:30-13:00) for all your shopping pleasures. They will have a complete selection of Operational, Navigational, and new Boat Maintenance items, as well as uniform items and accessories.

Course Descriptions (and pertinent information) begins on page 3



Past Commanders' Association
 Summer/Fall Fair 2013
 Registration Form



Name: _____ Member #: _____

Flotilla: _____ Email: _____

PLEASE PRINT CLASS TITLES AND OTHER NECESSARY INFORMATION BELOW:

Class Choice #1: _____ SAT SUN Both AM PM All-day
 Class Choice #2: _____ SAT SUN Both AM PM All-day
 Class Choice #3: _____ SAT SUN Both AM PM All-day
 Class Choice #4: _____ SAT SUN Both AM PM All-day
 Class Choice #5: _____ SAT SUN Both AM PM All-day
 Proctored Exam: _____ SAT SUN Time: _____

I am active in Operations, or active in Operations (Boat Crew) training, and need to be issued the following PPE:
 PFD: _____ Mustang: _____ SAR Vest: _____ Other: _____
 (size) (size) (size)

Meal reservation for the Galley (Auxiliary identification cards/AP letter necessary):

Saturday: Breakfast Lunch Dinner Sunday: Breakfast Lunch Dinner
 Please pay Galley directly for meals: \$2.45 breakfast, \$4.55 Lunch/Dinner

Registration fee is required with your application. Please, no registrations by phone/e-mail,
 Or walk-in registrations.

Please make your check payable to the "PCA Fair"

Please send check and class choices to:
 Attn: Past Captains Association Fair
 c/o Mary Kirkwood
 5 Orchard Way, Novato, CA 94947

Phone # (415) 209-9999

E/Mail: divermay@comcast.net

Amount enclosed: \$15 \$10 (early-bird if postmarked before August 10th) Free: Member PCA

All registrations will receive a confirmation (via email) within a week of receipt.

COURSE DESCRIPTIONS- PCA Fair September 2013

Abandoned Vessel Program: For all Coxswains and Crew in D11N who may be interested in locating Abandoned Vessels for the Incident Management Division at Sector SF. The first emphasis will be in the Delta area, so Coxswains and crew would be the primary target for training. The training will cover parameters of discovery, locating, documenting and submitting the documentation. Do's and don'ts will be emphasized.

The training is in the process of being developed, so final description of the course is not yet available.

ATON PQS: This workshop is designed to get you ready for the Aids to Navigation PQS sign off with the Qualification Verifying Officer. Prerequisites: Download and bring the "Auxiliary Aid to Navigation (ATON) Verifier" PQS sign-off booklet, found at <http://ns.d11nuscgaux.info/ns.html>. For questions, please contact DSO-NS Jim Duncan at dvc.on@comcast.net

AUX Internet Resources: AUX Internet Resources Workshop: Designed for all members. Will discuss resources on the internet that are useful to all members. Topics include District and National websites, Aux documents and forms, Aux Directory, the e-Testing Center, the e-Learning online classroom, AUX Learning Management System, and AUXINFO. **Class is limited to 15.**

Before coming to class, please activate your Auxiliary Member Zone password, if not already done so, by going to the following website: <https://auxofficer.cgaux.org/auxoff/>. Please bring your member ID number and password to class. You will be using the password to access the Auxiliary Directory.

Chart Update Training 101: This workshop is designed for all members wishing to assist NOAA-NOS & USCG in keeping our charts updated and Coast Pilot accurate for the boating public. The instructor will be covering Nautical Chart updating, Small Craft Facility updating, Coast Pilot updating, and how to report your findings. You can find study material from the following website: <http://ns.d11nuscgaux.info/ns.html>. For more information, contact the instructor, Jim Duncan, at dvc.on@comcast.net.

Coastie: Coastie is an animated robotic cartoon character in appearance, and is very mobile. He has navigation and searchlights, a rotating beacon, a siren, an air horn, and eyes and eyelids that move meaningfully. He talks, plays music, and interacts with the instructor and the children during the presentation. Coastie teaches rules about what to do and not do in a water emergency situation. For instance, Coastie teaches "Reach or Throw But Never Go In". This class is mandatory if you would like to use "Coastie" at boat shows, parades, or your PA events; or if you will be trailering Coastie to events.

Diversity: A Plan to Build Up Your Flotilla: This course will present many of the Diversity Resources available to anyone to use. The goal is to give Division and Flotilla Staff Officers ready-made tools to make presentations to their membership and to groups where the intent is recruiting. We will include instruction for applying for the NACO 3 Star Award for Diversity which is a roadmap to a fully functioning Flotilla.

Ferry Vessel Auditing: This course provides the initial training for those interested in becoming Ferry Vessel Auditors, which is unique to our District. After the completion of this course, the Auxiliarist will be qualified to perform safety audits on the Ferry Vessels in the San Francisco Bay. This course encompasses all aspects of performing a safety audit, including how to schedule an audit, interacting with Ferry personnel, what safety equipment practices to look for, how to document discrepancies, and submitting the complete audit. This course also satisfies the bi-annual requalification requirement, and is required for Ferry Vessel auditors who failed to complete the minimum 3 audit/year.

First Aid and CPR: This EMS certification course will teach you the basics of first aid and CPR with AED. A must for all Auxiliarists! **Note: There is an additional \$35 course fee for this course, payable to the instructor in class.**

Flotilla Leadership Course: This course provides potential Flotilla Commanders with the organizational framework and resources to successfully manage their Flotillas. The FLC may be used to satisfy current requirements to stand for election, and meets the Leadership Course requirement for AUXOP status.

Hazwoper: This 4-hour training is designed to meet the requirements of CFR 1910.120(q), the Hazwoper regulation, for EMERGENCY RESPONSE to a potential or actual release of hazardous substances or a discharge of oil. Provides an understanding of what hazardous substances are, and the risks associated with them. Understand your role in the response plan.

Marine Safety: Prevention Outreach Specialist (MEES): This course will provide an overview and the materials required for one of the new Performance Qualification Standards (PQS) for the Marine Safety Program. To complete the PQS the member must be a qualified Instructor, complete the on line FEMA EMI course IS-5 (Hazardous Materials), the online IMSEP, and the on line Good Mate Course.

Marine Safety: Marine Safety Administrative and Management Specialist: This course will review the PQS that covers the Coast Guard Prevention Structure and Function and the Auxiliary Prevention Program Management. To complete the PQS, a member needs to have completed 2 years as an Auxiliarist in either a staff or elected office and have completed one of following: APC, LAMS, AUXMIN OR AUXLEA. In addition, candidates must plan and organize a training program in Environmental Protection, Waterways Management or America's Waterway Watch.

Navigation: Prep for Part B Exam: COMO Mike Maddox will be reviewing topics required for successful completion of Part B of AUXNAV. Such topics will include: definitions, fuel Consumption, Dead Reckoning, Determining Set and Drift, Determine Course to steer given a current, Running Fix by doubling angle on the bow, Running Fix by advancing LOP, Determine EP, RADAR Plot, CPA, time to CPA, time to cross our course, Other vessel's course and speed from RADAR plot, Compute Height of tide, Compute Speed of Current, How to establish and use a Danger Bearing, Determining Deviation. Don't miss this great opportunity to learn from the best!

New Member Course: A "must" course for new Auxiliarists! Includes discussions about uniforms, protocols, Auxiliary offices, opportunities, DIRAUX, Chain of Leadership and other topics. The course will include a tour of the Island, and a cutter if in port.

PPE: Boat Crew Personal Protective Equipment (PPE) will be issued to members current in the Boat Crew/Coxswain/PWC Operator programs as well as trainees in these programs. Flotilla Commanders or FSO-MA's must contact DIRAUX via the D11auxnorthern@uscg.mil email address to request PPE. Members are reminded that issued PPE is government property and must be accounted for and maintained in accordance with the Rescue and Survival Systems program. The Operations Training Officer, CWO James, is the regional subject matter expert and administrator for this program.

The basic issue for each member in the program is a gear bag, Type-III PFD, Anti-Exposure Coverall, Boat Crew Survival Vest with whistle/knife/mirror/strobe. Helmets, gloves, and rain gear may become available at a later date. Members active in the PWC course may also be issued a PWC Operators vest.

PPE (cont): Flotilla Commanders are responsible for ensuring that members who cease participating in the Boat Crew/Coxswain/PWC operator program return issued gear to DIRAUX for disposition and reissue to active members.

Proctored Exams: Having difficulty finding someone to proctor an exam for you? Ready to take NavRules, or any another exam? This is your opportunity! You tell us which exam, and pick a day/time, and we will provide the proctor in the DIRAUX office.

Program Visitor: The primary purpose of the RBS Visitation Program is to establish Program Partners (marine dealers, bait shops, etc), in local areas and visit them on a regular basis. The Program Visits inform Program Partners of the Coast Guard's Recreational Boating Safety program and the applicable federal, state, and local safety requirements. While doing so, the Program Visitor has the opportunity to clarify safety issues, promote safe boating education, and to promote the Vessel Safety Check program.

Consider joining the District 11N RBS Program Visitation team! This course will provide information about the program, how to obtain display supplies, and submitting the appropriate documentation. The qualification exam will be provided at the end of the class. After the class, students will need to be proctored for one visit.

Please review the following manuals prior to class: RBSVP # M16796.C & VSC # M16796.8, which can be found at <http://www.uscg.mil/hq/cg3/cg3pcx/publications/comdtinst/default.asp> .

Team Coordination Training (TCT): Team Coordination Training (TCT) is a program that focuses on reducing the probability for human error by increasing individual and team effectiveness. Required to participate in all Operational activities, and recommended for all Auxiliarists. Must be renewed every 5 years for Operations, and annually for AuxChef. Be sure to check your due date for this important class.

Unit Website Management: This course is designed for CS and PB staff officers and elected officers at all levels (including vice) who are working or supervising the CS function. Topics include: unit website options and their technical details, use of HTML and WOW web application. **Class is limited to 15.**

Vessel Examiner: This class provides the training and information necessary to perform Vessel Safety Checks. Receive 2 days training and then take the written test. After this class, you will need to do the 5 practical Vessel Safety Checks with a qualified VE to become VE qualified. A sample vessel may be available for practical VE.