



Past Commanders' Association Spring Fair 2013

Please join us at the 40th semi-annual PCA Fair!

Who: All Auxiliarists (including those in AP status)

What: Weekend of fun classes, required training, and certifications

When: Saturday/Sunday, Feb 16 & 17 Morning classes start at 08:00; afternoon classes start at 13:00

Where: Coast Guard Island, Alameda

Cost: \$15 (for the entire weekend, NOT per class), **early-bird: \$10 if postmarked by January 12th!**

New Members (less than 1 year) can attend their first PCA Fair for free!

Course Offerings:

Class Room*	Saturday AM	Saturday PM	Sunday AM	Sunday PM
Gresham	Registration and Store			
Chief's Dining Rm	Dockwalkers (8-10a)	ICS-210	New Member Course	
	Sea Partners (10:30-11:30a)			
Point Welcome	Ferry Vessels Audits (8-10:30a)	District Board Meeting 4-7p	Team Coordination Training (TCT)	
DIRAUX conf. rm.	Program Visitor		Coastie	
Lighthouse Classroom	Communications Services Basics and the WOW Website Platform		AUX Internet Resources	AUXINFO
Bldg 21, # 105	Marine Safety Admin. and Management Specialist (MSAM)	Marine Safety: Prevention Outreach Specialist (MEES)		
Bldg 21, # 115	ATON PQS		Chart Updating 101	
Gym 35	NAV RULES (2-day course, includes certification exam)			
Columbia A	Vessel Examiner (2-day class, includes certification exam)			
Columbia B	AUXWEA (2-day course, includes certification exam)			
Banners Club	Boat Crew Academy (2-day course)			
DIRAUX, Bldg 50-2	Proctored Exams (offered both days 07:30-3:30 at DIRAUX)			

* class room assignments are subject to change; final room assignments will be announced at check-in!

Meals:

Galley: Breakfast \$2.45 Lunch/dinner \$4.55 (payable directly to the Galley- don't send with registration!)
There is also a Subway Sandwich Shop on the Island (next to the CG Exchange). In addition, there are various restaurants available in the neighborhood (off the Island).

DIRAUX:

Open both days from 07:30-3:30 for photo IDs, proctored exams, picking up PPE (mustangs, SAR vests), etc.

District Store: The District Store will be open both days (Saturday 07:30-16:30; Sunday 07:30-13:00) for all your shopping pleasures. They will have a complete selection of Operational, Navigational, and new Boat Maintenance items, as well as uniform items and accessories. Checks and credit cards accepted.

Course Descriptions (and pertinent information) begins on page 3



Past Commanders' Association
Spring Fair 2013



Registration Form

Name: _____ Member #: _____

Flotilla: _____ Email: _____

PLEASE PRINT CLASS TITLES AND OTHER NECESSARY INFORMATION BELOW:

Class Choice #1: _____ SAT SUN Both AM PM All-day

Class Choice #2: _____ SAT SUN Both AM PM All-day

Class Choice #3: _____ SAT SUN Both AM PM All-day

Class Choice #4: _____ SAT SUN Both AM PM All-day

Class Choice #5: _____ SAT SUN Both AM PM All-day

Proctored Exam: _____ SAT SUN Time: _____

I am active in Operations, or active in Operations (Boat Crew) training*, and wish to pick up the following PPE:

PFD: _____ Mustang: _____ SAR Vest: _____ * See important info under "PPE" in course descriptions
(size) (size) (size)

Meal reservation for the Galley (Auxiliary identification cards/AP letter necessary):

Saturday: Breakfast Lunch Dinner Sunday: Breakfast Lunch Dinner

Please pay Galley directly for meals: \$2.45 breakfast, \$4.55 Lunch/Dinner

Registration fee is required with your application. Please, no registrations by phone/e-mail,
Or walk-in registrations.

Please make your check payable to the "PCA Fair"

Please send check and class choices to:
Attn: Past Captains Association Fair
c/o Mary Kirkwood
5 Orchard Way, Novato, CA 94947

Phone # (415) 246-3585

E/Mail: divermary@comcast.net

Amount enclosed: \$15 \$10 (early-bird if postmarked before January 12th!)

Free: New Member's 1st Fair (Date joined: _____) Member of the PCA

All registrations will receive a confirmation (via email) within a week of receipt.

COURSE DESCRIPTIONS- PCA Fair February 2013

ATON (Auxiliary Aid to Navigation) Verifier PQS: This workshop is designed to get you ready for the Aids to Navigation PQS sign off with the Qualification Verifying Officer. Check the prerequisites to become a National Auxiliary Aid to Navigation (ATON) Verifier in the “*Auxiliary Aid to Navigation (ATON) Verifier*” PQS booklet, found at <http://ns.d11nuscgaux.info/ns.html>. You must bring the PQS sign-off booklet & training material (found at the same website) with you to class. For questions, please contact DSO-NS Jim Duncan at dvc.on@comcast.net

AUXINFO: Ever wonder if your hours got recorded for working at a Boat Show, or want to see when your 8-hour TCT course is due? Then this class is for you!

Every Auxiliarist should be able to perform these simple searches in AUXINFO. This computer course will teach you how to review data and reports in AUXINFO, so you can track your hours and stay on top of your qualifications. **Class is limited to 12.**

AUX Internet Resources: Designed for all members. Will discuss resources on the internet that are useful to members. Topics include District and National websites, Aux documents and forms, Aux Directory, the e-Testing Center and the e-Learning online classroom. **Class is limited to 12.**

Before coming to class, please activate your Auxiliary Member Zone password, if not already done so, by going to the following website: <https://auxofficer.cgaux.org/auxoff/>. Please bring your member ID number and password to class. You will be using the password to access the Auxiliary Directory.

AUX Weather: AUXWEA, the Auxiliary Weather Specialty course, is designed to present the Auxiliarist with a thorough knowledge of weather, its importance in the marine environment and to the conduct of safe and effective operations. The AUXWEA exam will be offered at the completion of the course.

Boat Crew Academy: This class is intended for members with a sincere interest in meeting the requirements for Crew, Coxswain, or PWC Operator certification. Didactic only, no practical skills will be signed off, with the exception of the swim test (if the pool is available). **Pre-requisites: ICS 100, ICS 700, and an approved NASBLA boating course (ie. BS&S).**

Chart Update Training 101: This workshop is designed for all members wishing to assist NOAA-NOS & USCG in keeping our charts updated and Coast Pilot accurate for the boating public. The instructor will be covering Nautical Chart updating, Small Craft Facility updating, Coast Pilot updating, and how to report your findings. You can find study material from the following website: <http://ns.d11nuscgaux.info/ns.html>. For more information, contact the instructor, Jim Duncan, at dvc.on@comcast.net.

Coastie: Coastie is an animated robotic cartoon character in appearance, and is very mobile. He has navigation and searchlights, a rotating beacon, a siren, an air horn, and eyes and eyelids that move meaningfully. He talks, plays music, and interacts with the instructor and the children during the presentation. Coastie teaches rules about what to do and not do in a water emergency situation. For instance, Coastie teaches "Reach or Throw But Never Go In". This class is mandatory if you would like to use "Coastie" at boat shows, parades, or your PA events; or if you will be trailering Coastie to events.

Communications Services Basics and the WOW Website Platform: This course is designed for CS and PB staff officers and elected officers at all levels (including vice) who are working or supervising the CS function. Topics to include: unit website options and their technical details, use of WOW web application, and communication issues amongst members. **Class is limited to 12.**

Communications Services Basics and the WOW Website Platform (cont): Before coming to class, please activate your Auxiliary Member Zone password, if not already done so, by going to the following website: <https://auxofficer.cgaux.org/auxoff/>. Please bring your member ID number and password to class. You will be using the password to access your unit WOW web platform.

District Board Meeting: For the first time, our District Board meeting will coincide with the PCA Fair. All members are welcome to attend the Board meeting and see the Board in process. Listen first-hand to reports and announcements from our District Commodore Rod Collins and the District Staff Officers. A GREAT opportunity for everyone to see what happens at the District level!

Dockwalkers: Learn about potential sources of boat pollution and their impact, environmental regulations for boaters, and clean boating practices that prevent pollution from boating. This program will provide you with educational resources (boater kit) for working with boaters. This program compliments the Auxiliary VE program and Public Affairs/Public Education events. It is consistent with the USCG marine environmental pollution message and fulfills your commitment to carry out the mandate of the Commandant of the Coast Guard.

Ferry Vessel Audits: This course provides the initial training for those interested in becoming Ferry Vessel Auditors, which is unique to our District.

After the completion of this course, the Auxiliarist will be qualified to perform safety audits on Ferry Vessels in the San Francisco Bay. This course encompasses all aspects of performing a safety audit, including how to schedule an audit, interacting with Ferry personnel, what safety equipment/practices to look for, how to document discrepancies, and submitting the completed audit.

This course also satisfies the bi-annual requalification requirement, and is required for Ferry Vessel auditors who failed to complete the minimum 3 audits/year.

ICS-210: This is a mandatory 4-hour ICS Class for those members involved in Operational Activities. This course is not available on-line, so take advantage of this excellent opportunity.

Marine Safety: Prevention Outreach Specialist (MEES): This course will provide an overview and the materials required for one of the new Performance Qualification Standards (PQS) for the Marine Safety Program. To complete the PQS the member must be a qualified Instructor, complete the on line FEMA EMI course IS-5 (Hazardous Materials), the online IMSEP, and the on line Good Mate Course.

Marine Safety: Marine Safety Administrative and Management Specialist: This course will review the PQS that covers the Coast Guard Prevention Structure and Function and the Auxiliary Prevention Program Management. To complete the PQS, a member needs to have completed 2 years as an Auxiliarist in either a staff or elected office and have completed one of following: APC, LAMS, AUXMIN OR AUXLEA. In addition, candidates must plan and organize a training program in Environmental Protection, Waterways Management or America's Waterway Watch.

NAV Rules: NAV Rules is a pre-requisite to becoming a Coxswain or PWC Operator. This 2-day class will review the NAV Rules and get you prepared to take the NAV Rules exam. Exam might be available at the completion of this class.

New Member Course: A “must” course for new Auxiliarists! This course includes discussions about uniforms, protocols, Auxiliary offices, opportunities, DIRAUX, Chain of Leadership and other topics. The course will include a tour of the Island, and a cutter if in port.

PPE: DIRAUX has authorized PPE distribution only to current crew/coxswains and current members who are active in boat crew/coxswain training. Those in AP Status are not approved for PPE.

Trainees who need to pick up PPE equipment must bring a letter from their Flotilla Commander stating that he/she is currently active in on-the-water training. A form letter is available at the end of the course descriptions.

The Flotilla Commander is responsible for the trainee’s equipment until the trainee becomes a certified Crew Member. Once the Flotilla Commander notifies DIRAUX (email, fax or letter) that the member is now certified, the equipment will be transferred to the new crew member’s name. If the trainee leaves the Auxiliary, for any reason, or is transferred to another district; the Flotilla Commander is responsible for the return of the PPE to DIRAUX.

Program Visitor: The primary purpose of the RBS Visitation Program is to establish Program Partners (marine dealers, bait shops, etc), in local areas and visit them on a regular basis. The Program Visits inform Program Partners of the Coast Guard's Recreational Boating Safety program and the applicable federal, state, and local safety requirements. While doing so, the Program Visitor has the opportunity to clarify safety issues, promote safe boating education, and to promote the Vessel Safety Check program.

Consider joining the District 11N RBS Program Visitation team! This course will provide information about the program, how to obtain display supplies, and submitting the appropriate documentation. The qualification exam will be provided at the end of the class. After the class, students will need to be proctored for one visit. Please review the following manuals prior to class: RBSVP # M16796.C & VSC # M16796.8, which can be found at <http://www.uscg.mil/hq/cg3/cg3pcx/publications/comdtinst/default.asp>.

Proctored Exams: Having difficulty finding someone to proctor an exam for you? Ready to take NavRules, or any another exam? This is your opportunity! You tell us which exam, and pick a day/time, and we will provide the proctor in the DIRAUX office.

Sea Partners: Get ideas for presenting environmental education to children, teens and adults using the Marine Debris Trunk available from National. This is an interactive educational program that teaches children to identify what items don’t belong in the water, and to reinforce with teens and adults that all waters flow back to the sea (hence, “Sea Partners”). Come check it out!

Team Coordination Training (TCT): Team Coordination Training (TCT) is a program that focuses on reducing the probability for human error by increasing individual and team effectiveness. Required to participate in all Operational activities, and recommended for all Auxiliarists. Must be renewed every 5 years for Operations, and annually for AuxChef. Be sure to check your due date for this important class.

Vessel Examiner: This class provides the training and information necessary to perform Vessel Safety Checks. Receive 2 days training and then take the written test. After this class, you will need to do the 5 practical Vessel Safety Checks with a qualified VE to become VE qualified. A sample vessel may be available for practical VE.



USCGAUX- District 11N

AUTHORIZATION FOR PERSONAL PROTECTIVE EQUIPMENT

I certify that _____, is a full member (not in AP status) of Flotilla _____, and is actively engaged in the following operational training program(s):

- Boat Crew training
- Coxswain training
- PWC Operator training
- Other Operational training: _____

and should be issued the appropriate personal protective equipment.

I understand that I am responsible for any PPE equipment issues while the member is in training, and that the equipment will be transferred to the trainee's name once qualified.

Printed Name of Authorizing Officer: _____ FC FSO-MT

Signature of Authorizing Officer: _____ Date: _____