REQUIREMENTS BEFORE REQUESTING
A QUALIFICATION EXAMINER

GUIDE FOR FLOTILLA AND DIVISION   QE CHECK OFF SHEET

All tasks in the AUX Boat Crew Qualification Guide are to be signed off by a Mentor.
The below tasks are included in the Qualification Guides for Crew, Coxswain and PWC.
All tasks are to be completed prior to requesting a Qualification Examiner.

CREW:	COXSWAIN:
ICS 100 ICS 700 Current in All Core Value Training Courses TCT Refresher (Current year)	Not be in REYR as a Crew Member 28 Hours underway as a qualified Crew Member Operations Policy Test TCT Refresher (Current year) Initial Closed Book NAV RULES ICS 100, ICS 700 , ICS 200, ICS 800, ICS 210 Current in All Core Value Training Courses
PWC Operator: Operations Policy Test TCT Refresher (Current year) Initial **Closed Book NAV Rules** ICS 100, ICS 700, ICS 200, ICS 800, ICS 210 Current in All Core Value Training Courses	**Schedule for Three Year Re-Qualifications:** Last check ride 2018 - due 2022 Last check ride 2019 - due 2023 Last check ride 2021 - due 2024 Last check ride 2022 – due 2025 *Please have your FSO-IS check the status of when you are due, enough underway hours, TCT, Workshops and plan accordingly.*

==Note: All candidates must have completed Current-Year Workshops.==

FC or appointed event organizer (OP or MT Staff Officer) arranges for Facilities that have qualified Crew and Coxswains to staff the vessels. **(NOTE: QE CANNOT COUNT AS PART OF QUALIFIED CREW)**	**FC (or appointee) contacts District Calendar Coordinator DCOS, requests desired date, along with an alternate date, that QE is needed. Once date is approved, names of candidates are sent to DSO-OP Wally Smith. Please plan ahead and request 30 or more days prior the event.**	**Proficiencies both dockside and on the water will be demonstrated for the QE's signature. If candidates come from more than one Flotilla, please have all candidates' names on one form. IS officer should also show verification that all tasks have been completed.** **Only one form per QE session including all candidates & boats**

The Flotilla Commander is responsible that all candidate tasks are completed before a Qualification Examiner is requested. Candidate list is to go to DSO-OP at least 30 days prior to the approved date of the event.

Only one person should be requesting Qualification Examiner(s) QEs for each event.