

## **REQUIREMENTS BEFORE REQUESTING A QUALIFICATION EXAMINER**

### GUIDE FOR FLOTILLA AND DIVISION - QE CHECK OFF SHEET

All tasks in the AUX Boat Crew Qualification Guide are to be signed off by a Mentor.  
Tasks are included in the Qualification Guides for Crew, Coxswain and PWC.

**All tasks are to be completed prior to requesting a Qualification Examiner.**

<p><b><u>CREW:</u></b> ICS 100 ICS 700 Current in all Core Value Training Courses Current with TCT Refresher Course Note: May be in AP status</p>	<p><b><u>COXSWAIN:</u></b> Not be in REYR as a Crew Member 28 Hours underway as a qualified Crew Member Operations Policy Test Current in all Core Value Training Courses Current with TCT Refresher Course Initial NAV RULES 70 ICS 100, ICS 700 , ICS 200, ICS 800, ICS 210 Status must be IQ, BQ, AX, or AX2</p>
<p><b><u>PWC Operator:</u></b> Operations Policy Test Current with TCT Refresher Course Current in all Core Value Training Courses Initial NAV Rules 70 ICS 100, ICS 700, ICS 200, ICS 800, ICS 210 Status must be IQ, BQ, AX, or AX2</p>	<p><b><u>Schedule for Three Year Re-Qualifications:</u></b> Last check ride 2017 - due 2021 Last check ride 2018 - due 2021 Last check ride 2019 – due 2022</p> <p><i>Please have your FSO-IS check the status of when you are due, enough underway hours, TCT, Workshops and plan accordingly.</i></p>

**Additional COVID-19 considerations required for all on-the-water participants:**

- High Risk Assessment Form on file at DIRAUX
- Coxswain: File an Assignment to Duty Request Form a minimum of one week before event

<p><b>FC confirms all candidates meet requirements prior to requesting QE.</b></p> <p><b>FC or appointed event organizer (OP or MT Staff Officer) arranges for Facilities that have qualified Crew and Coxswains to staff the vessels.</b></p> <p><b>(NOTE: QE DO NOT COUNT AS PART OF QUALIFIED CREW)</b></p>	<p><b>FC (or appointee) contacts District Calendar Coordinator DCOS Curtis Han, requests desired date, along with an alternate date, that QE is needed. Once date is approved, names of candidates are sent to DSO-OP COMO Wally Smith. Please plan ahead and request 30 or more days prior the event.</b></p>	<p><b>Proficiencies both dockside and on the water must be demonstrated for the QE's signature. If candidates come from more than one Flotilla, please have all candidates' names on one form. IS officer should also show verification that all tasks have been completed. Only one person should request QEs for an event.</b></p> <p style="text-align: center;"><b>Only one form per QE event including all candidates &amp; boats</b></p>
--	--	--