Coast Guard Risk Assessment for Enclosed Space Mass Gatherings

Mass Gathering Definition:	olocca opa		ingo	
For the purpose of this assessment, a mass gathering is	defined as any	non-operational group	of people	
gathering in an enclosed space that is NOT their typical	work space or th	nat is NOT for the purp	oses of their	
typical business or mission; and the size of the space is	such that it does	s NOT allow for everyc	one in the	
group to maintain at least 6 feet of social distancing.				
Gathering Description:		Date:	Date:	
	Locations:			
		Looutiono		
Step 1: Identify, Assess, & Mitigate Risk Elements				
Instructions: To determine the level of risk for each element below, estimate the				
risk level based on the Low/Medium/High scale. If your perceived rating is Medium	Rate Risk Zone			
or High, explore mitigations. Draw a line thru the risk zone that corresponds to the mitigated risk level and document the perceived risk(s) and Mitigation(s) in the space				
provided.				
<u>Planning</u> Enough time to conduct thorough planning for the gathering.	Complete	Partial	None	
Consider: Lead time for travel and attendance, plans to limit total audience attending, plans to manage social distancing, plans to pre- and post-clean	L	М	Н	
surfaces, plans to limit health exposure, ability to control arriving audience.				
Notes/Mitigation:				
Event (Mission Complexity) Consider: total number of persons	Low	Medium	High	
attending, number of audience members traveling, degree of audience	L	М	Н	
contact with crew and facilities, number of spaces visited. Notes/Mitigation:				
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Asset: Facility Location What is the risk posture of the local, state, and other authorities in the area? If a tenant command, what is the risk	Low	Medium	High	
posture of the USCG, DOD, DHS, or OGA parent unit? Consider the impact	L	M	Н	
of additional screening of visitors on security and other support resources.				
Notes/Mitigation:				
Asset: Audience and Attendee Logistics What is the risk to the	Low	Medium	High	
attendees as they travel to the site? Do airports have travel restrictions for military or civilian personnel? Are travelers coming from high risk areas (Ref	L	М	Н	
CDC). Consider: alternate travel routes and emerging travel warnings or				
restrictions.				
Notes/Mitigation:				
Asset: External Attending Audience What is the risk to the	Excellent	Marginal	Poor	
external audience? Is the external audience appropriate for mass gatherings	L	М	Н	
in an enclosed space? Consider: pre-arrival screening, average age, at-risk populations, underlying health conditions, local health official guidance.				
Notes/Mitigation:				
		(Cont	inued on next page	

Asset: Crew What is the risk to the crew at the installation? Consider	Excellent	Marginal	Poor
military permanent party staff, trainees, cadets, recruits, civilian employees, and contractors, including at-risk populations, average age, and underlying nealth conditions.	L	М – М	Н
Notes/Mitigation: Asset: Partners and Volunteer Support Staff What is the risk to	Excellent	Marginal	Poor
partner agency co-host staff, volunteers, supporting civic organizations, and		M	H
Coast Guard Auxiliarists at the installation? Consider at-risk populations, average age, and underlying health conditions. Notes/Mitigation:			
Asset: Medical and Isolation Facilities: What is the risk of	Excellent	Marginal	Poor
overwhelming available medical staff and facilities, or available isolation facilities? Consider ratio to anticipated audience, supporting agreements with local medical and EMS, health official guidance on symptomatic visitors or crew, policy for placing employees in isolation on-base. Notes/Mitigation:	L	<u> </u>	<u> </u>
Communications/Supervision . Assess the ability to maintain	Excellent	Partial	None
nstallation and emergency comms throughout the gathering, including pre- arrival instructions, symptomatic attendee health comms, and post-medical ntervention comms with internal and external stakeholders. Notes/Mitigation:	L	M	Н
Environment. External conditions surrounding the gathering. Consider: weather, ventilation, size of gathering space, social distancing culture.	Ideal	Marginal	Extreme
Notes/Mitigation:	L	М	Н

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Consider: 1) the ratings for each element in Step 1; 2) the importance of the			
element for conducting the gathering, and 3) how elements may interact. Rate the perceived Overall Risk Level when considering this information. Circle the risk zone that corresponds to your perceived overall risk:	Low	Medium	High

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PEACE elements are required per COMDTINST 3500.3A. Additional unit-specific elements are permitted.

Step 3: Determine Risk vs. Gain: Do gains warrant the risk?

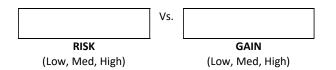
<u>Step 3a</u>. Enter the overall Risk Level (step 2) in the **RISK** box below (Low, Medium, or High) <u>Step 3b</u>. Review the definitions for Gain below and enter the level in the **GAIN** box below (Low, Medium, or High)

Level of Gain

Low – Situation with unclear benefits or low probability of delivering concrete results. *Examples:* gatherings purely in conformity with Service custom, limited mission partner value, limited public affairs value like awards ceremonies, retirement ceremonies, all-hands annual training that is not mission essential, etc.

Medium – Situation that provides immediate and real benefits. *Examples: gatherings that advance mission execution planning, mission execution tactical partnerships, and wide stakeholder and public affairs value like all-hands training that, without which, would prevent a team/unit from critical mission execution, Quarterly Strategic Sessions (QSS), daily command center/OPS briefs, etc.*

High – Situations that provide real and immediate benefits that if ignored would significantly degrade force protection or mission execution accomplishment. *Examples: gatherings that are required for highest-priority operational mission planning, would cause significant damage to the Service's reputation if cancelled, or which are vital to national-level stakeholders like Incident Command Post (ICP) directly related to COVID-19, etc.*



<u>Step 3c.</u> Use the Risk vs. Gain values from above and follow the column and row until they cross. The intersecting point is the recommended action.

Risk vs. Gain	High Gain	Medium Gain	Low Gain
Low Risk	Hold the Gathering. Monitor risks and re-evaluate if conditions change	Consider Canceling the Gathering. Monitor risks and hold the gathering ONLY IF mitigating controls can be implemented or if conditions change.	Do not hold the Gathering. Communicate to Chain of Command. Wait until Risk Factors change or controls are available to warrant risk exposure.
Medium Risk	Consider Canceling the Gathering. Monitor risks and hold the gathering ONLY IF mitigating controls can be implemented or if conditions change.	Consider Canceling the Gathering. Monitor risks and hold the gathering ONLY IF mitigating controls can be implemented or if conditions change.	Do not Hold the Gathering. Communicate to Chain of Command. Wait until Risk Factors change or controls are available to warrant risk exposure.
High Risk	Consider Canceling. Hold the Gathering ONLY WITH Chain of Command Endorsement. Communicate risk vs. gain to next-higher chain of command, implement controls and continuously evaluate conditions.	Consider Canceling. Hold the Gathering ONLY WITH Chain of Command Endorsement. Communicate risk vs. gain to next- higher chain of command, implement controls and continuously evaluate conditions.	Do not hold the gathering . Communicate to Chain of Command. Wait until Risk Factors change or controls are available to warrant risk exposure.